



F.no-IIITD/GA/Horticulture/2013/30/014149

Dated : 13.02.2025

NOTICE INVITING QUOTATION (NIQ-02/2025)

Sealed item rate quotations are invited in **two envelope** system for the following work on behalf of the Registrar IIIT Delhi from Eligible Contractors for **Horticulture Works at different locations of IIITD Campus**, so as to reach the office of the undersigned upto 3PM on **20th Feb 2025** in envelope to be opened on the same day at 3:00 PM, in the office of the PE & EO, A-203 2nd Floor of old Academic Block, IIIT-D Campus, Okhla Phase-III New Delhi-110020 in presence of the intending bidders who so wish to attend.

EMD - **Rs. 1600/-** (Rupees One Thousand Six Hundred only) is to be submitted with document as earnest money in favour of "IIIT Delhi Collections" (except for those who are exempted by NSIC certifications (with Proof)) failing shall be treated as invalid and shall be liable for rejection. This will be enclosed in **Envelope- I**.

1. The works shall be carried out as per the relevant CPWD / BIS Standards and Terms and conditions, Specifications, BOQ and areas/locations as directed complete.
2. **Time Allowed:** 30 days from issue of work order.
3. Schedule of quantity: As per enclosed BOQ. ([Annexure-A](#))
4. Clause 12 of GCC CPWD is applicable for EI/SI.
5. Contractor must visit site before quoting and fully satisfy himself of the site conditions.
6. The agency is required to submit its bids/quotations on their letter head.
7. Contractor must possess valid GST, PAN, and TIN no.
8. No T&P shall be issued to the Contractor .The contractor shall be provided with electricity and water at one point ,he shall make his own arrangements for further distribution of electricity , water supply and all other labour ,tools, plant and equipment etc as required for the works complete.
9. **Eligibility Criteria:** The agencies must have satisfactory executed Horticulture/Landscape works in Govt Deptts/PSU/Reputed Pvt sector /MNCs three works each of value Rs 0.32 Lac or two works each of Rs 0.48 Lac or one work of Rs 0.64 Lac during last 7 years. The applications not supported with requisite experience certificates/work order shall not be entertained. This will be enclosed in **Envelope- I**.
10. The priced bill of quantities, all duly signed by the authorized signatory of the firms. **Envelope- II**
11. Payment shall be made as per actual quantities of executed works against Final bill.
12. Conditional offers will not be accepted. The offer shall remain valid for 30days.
13. Rates to quoted are inclusive of all taxes, duties, cartage, loading unloading and shifting to location as called for
14. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor's side and interact with the IIITD Engineers, responsible for supervision of work, on regular basis.
15. Contractor will take due permission for entry of all his workers in IIITD. No unauthorized person will be allowed to work inside.
16. During execution of work, Engineer may make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
17. All workers are supposed to use identified utilities of the Institute only.



18. Contractor will ensure proper clearance of malba/ rubbish / debris created due to the works and clear site following completion of the works.
19. IIIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.
20. Clarification/Queries, if any, can be addressed to email ID: admin-project@iiitd.ac.in
phone no- 01126907563/564/565

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**FINANCIAL BID****Annexure-A****The PE & EO****Indraprastha Institute of Information Technology, Delhi****Okhla Industrial Estate, Phase III****(Near Govind Puri Metro Station)****New Delhi, India – 110020****Subject: Financial Bid for Horticulture Works**

Sir,

I/we have gone through the NIQ and terms & conditions, understood it fully and declare that I/we shall abide by the terms and conditions mentioned there in for supply and fixing of the items required.

| S.No | Description | Unit | Qty. | Rate | Amount | GST as applicable | Total with GST |
|------|---|------|------|------|--------|-------------------|----------------|
| 1 | Providing and laying Neelgiri/Mexican grass turf with earth 50mm to 60mm thickness of existing ground prepared with proper level and ramming with tools wooden (Dhurmos) and than rolling the surface with light roller make the surface smoothen and light watering with sprinkler and maintenance for 30 days or more till the grass establish properly, as per direction of officer-in-charge. | Sqm | 110 | | | | |
| 2 | Providing & laying Selection no. 1 doob grass turf with earth 50mm to 60mm thickness of existing ground prepared with proper level and ramming with required tools wooden and than rolling the surface with light roller make the surface smoothen and light watering the same maintenance for 30 days or more till the grass establish properly, as per direction of officer in charge | Sqm | 350 | | | | |
| 3 | Providing and Displaying Standard Rose (H.T. variety) 3 to 4 healthy branch 90 cm and above ht. well developed with one and above flowers in 25 cm Earthen Pot, as per direction of the officer-in-charge. | Nos. | 30 | | | | |
| 4 | Providing and stacking of Clerodendrum inerme of ht. 20 cm to 30 cm multi branched in 15 cm size of Earthen Pot/Plastic Pot & as per direction of the officer-in-charge. | Nos. | 500 | | | | |
| 5 | Providing and stacking of Polythene bags of 6"x6" as per direction of the officer-in-charge. | Kgs. | 20 | | | | |
| | Total Amount (Inclusive all Taxes as GST, transportation VAT, Labour cess etc.) | | | | | | |

In words _____

I/we certify that information furnished above is true and correct. All the terms and Conditions mentioned in the tender/quotation documents are acceptable to us.

(Authorized Signature)

Name of the Authorized person: _____

Name of the Company: _____

Address of the Company: _____

Contact No: _____

Email Id: _____